



MARCH 3, 2015

**NOTICE OF REGULAR MEETING OF THE
COCONINO COUNTY BOARD OF SUPERVISORS,
FLOOD CONTROL DISTRICT BOARD OF DIRECTORS,
AND PUBLIC HEALTH SERVICES DISTRICT BOARD OF DIRECTORS,
AND WORK SESSION OF THE
COCONINO COUNTY BOARD OF SUPERVISORS
PURSUANT TO A.R.S. § 38-431.02**

**10:00 a.m. - Regular Meeting
1:15 p.m. - Regular Meeting continues
Immediately following - Work Session
219 E. Cherry Avenue
First Floor Conference Room
Flagstaff, AZ**

The Board may change the order of the Agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work Sessions and Regular Meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at (928) 679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A)(3).

Call to the Public for Items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the Agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by Arizona's Open Meeting Law from discussing or considering the item among themselves until the item is officially placed on an Agenda. Individuals are limited to a five-minute presentation.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately.

REGULAR MEETING - 10:00 a.m.

Call to Order

Please silence all cell phones, two-way radios, and other sound devices to minimize disruptions at today's meeting.

Pledge of Allegiance

Call to the Public for Items Not on the Agenda

Proclamation

Proclaim March 2015 as March for Meals Month in Coconino County.

Board of Supervisors Consent Agenda

1. Approve meeting minutes for January 27, February 3, and February 10, 2015.
2. Approve Warrant Registers. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
02/05/15	91506695-91506884	\$1,784,566.32
02/05/15	EFT 2416-2437	\$41,347.15
02/12/15	91506885-91507086	\$310,300.14
02/12/15	EFT 2438-2458	\$46,946.04
02/19/15	91507087-91507298	\$1,263,666.39
02/19/15	EFT 2459-2496	\$240,601.57
3. Approve settlement for a 2015 Full Cash Value and Limited Property Value of \$155,000 with respect to the property tax appeal of University Building LLC v. Coconino County, Case number ST2014-000317. **Assessor**
4. Approve the award of bid 2015-102 Orthogonal and Geo Referenced Oblique Aerial Imagery Services and Associated Software Technology to Pictometry International Corp. **Assessor**
5. Appoint Royal Moore to the Lockett Ranches Fire District Board of Directors to create a legal district board as requested by the remaining fire district board members. **Board of Supervisors**
6. Appoint Todd Dobbs to the Westwood Estates Fire District Board of Directors to create a legal district board, as requested by the remaining fire district board member. **Board of Supervisors**

7. Appoint Warren Whisler to the Greenehaven Fire District Board of Directors to create a legal district board as requested by the fire district treasurer. **Board of Supervisors**
8. Approve Community Grant funding from District 1 - \$300, District 2 - \$1200, District 3 - \$300, and District 4 - \$300 to the Girl Scouts Arizona Cactus-Pine Council in the total amount of \$2100 to be used for programming to low-income Flagstaff girls, increase trained volunteers, and help increase scouting in the Flagstaff area. **Board of Supervisors**
9. Set for public hearing to be held at the Board of Supervisors meeting of March 24, 2015 at 6:00 PM. Case No. AM-15-001 A proposal to amend the Coconino County Zoning Ordinance to amend and establish criteria, process, rules and standards for Section 30 Conditional Use Permit Renewals; Section 24 Temporary Use Permits for Wood Storage and Value Added Production; clarify definitions set forth in Sections 1-15 and Section 17; and repeal Section 24.4 Bed and Breakfast Establishments. Applicant: Coconino County Community Development, Flagstaff, Arizona. **Community Development**
10. Set for public hearing to be held at the Board of Supervisors meeting of March 24, 2015 at 6:00 PM. Case No. AB-15-001: A request for an Abandonment of 1,357 square feet (approximately 0.03 acres) of County right-of-way to be conveyed as part of a minor land exchange to a 1.04 acre parcel in the AR-5 Zone (Agricultural Residential, 5-acre minimum parcel size). The subject property is a 4.55 ft. strip of county-owned land situated along the north line of South Spritz Springs Road and directly south of the exchange property identified as Assessor's Parcel Number 203-24-003D. Applicant: Coconino County Public Works Department. **Community Development**
11. Set for public hearing to be held at the Board of Supervisors meeting of March 24, 2015 at 6:00 PM. Case No. ZC-14-006: A request for a Zone Change from Agricultural Residential (AR, 2.50 acre minimum) to Commercial General (CG-10,000). The property is located on the west side of Hwy. 89 in the Doney Park area and is identified as Assessor's Parcel Number 301-28-026. Applicant: Leaf Properties, Inc., Helen, Georgia. **Community Development**
12. Set for public hearing to be held at the Board of Supervisors meeting of March 24, 2015 at 6:00 PM. Case No. ZC-14-004: A request to modify a master development plan for Happy Jack Lodge and RV Park to allow for a seven-bedroom family retreat center cabin, a fueling station, employee housing, a green house, garden areas, a chicken coop and an outfitting center within existing buildings. The property consists of 80 acres in the Resort Commercial Zone. Applicant: Happy Jack Lodge, LLC, Happy Jack, Arizona. **Community Development**
13. Set for public hearing to be held at the Board's meeting of March 24, 2015 at 6:00 PM. Appeal of Case No. CUP-14-039: An appeal of conditions made by the Planning and Zoning Commission action for a Conditional Use Permit for a water fill station for the public. The property is on 11.3 acres in the General Zone located in Pittman Valley at 7887 E. Old Route 66, and identified as Assessor's Parcel Number 203-17-001. Applicant and Appellant: Rotter Family Trust, Flagstaff, Arizona. **Community Development**

14. Set for public hearing to be held at the Board's meeting of March 24, 2015 at 6:00 PM. Appeal of Case No. CUP-14-039: An appeal of Planning and Zoning Commission action approving a Conditional Use Permit for a water fill station for the public. The property is on 11.3 acres in the General Zone located in Pittman Valley at 7887 E. Old Route 66, and identified as Assessor's Parcel Number 203-17-001. Applicant: Rotter Family Trust, Flagstaff, Arizona. Appellant: Robert Hing, Scottsdale, Arizona. **Community Development**
15. Approve Resolution 2015-13, authorizing the Attorney General's Office to represent Coconino County in the above-referenced tax cases, and any subsequent tax appeals by the same parties pertaining to the same properties. **County Attorney**
16. Approve Resolution 2015-14; set for hearing March 24, 2015, at 6:00 PM, consideration of 2013 Water Franchise Agreement between Coconino County, Arizona and Mountain Dell Water, an Arizona Public Service Corporation, and direct the Clerk of the Board to advertise the hearing pursuant to A.R.S. 40-283(E). **County Attorney**
17. Approve the Second Amendment to Coconino County Regional Transportation Authority Service IGA for NAIPTA to provide and oversee a Vanpool program in Coconino County and a corresponding budget amendment in the amount of \$12,000 for a one-time FY15 contribution to the program. **Finance**
18. Approve the increase in revenues from the passage of proposition 403, the Road Maintenance Sales Tax (RMST), approving a Budget Adjustment and a transfer of funds in the amount of \$3,500,000 from Un-Awarded Grants to the Highway User Revenue Fund (HURF) for FY 2015 to allow the RMST funds to be expended. **Public Works**
19. Approve the award of Bid 2015-02 to purchase One (1) Tractor Loader with Trade-In from RDO Equipment Company in the amount of \$125,608.76. **Public Works**
20. Approve Modifications 2, 3, 4 and 5 of IGA No. A14AC00016 with the Bureau of Indian Affairs (BIA) to provide road maintenance services in the Western Agency of the Navajo Nation with reimbursement of \$167,420 through September 30, 2015. **Public Works**
21. Adopt Resolution 2015-10, accepting the paved roads and sidewalks within the Flagstaff Meadows Unit II subdivision into the County road maintenance system; including West Cove Crest Drive, Fossil Creek Drive, Ice Cave Drive and Monarch Drive; and comprising a total of 0.84 road miles. **Public Works**
22. Approve the 2015 Annual Operating and Financial Plan with the USDA, Forest Service Apache-Sitgreaves National Forests and Modification 003 to the master Cooperative Law Enforcement Agreement No. 12-LE-11030121-001 to provide law enforcement in the amount of \$3,960 from 01-01-15 to 12-31-15. **Sheriff's Office**
23. Approve the 2015 Annual Operating and Financial Plan with the USDA, Forest Service Coconino and Kaibab National Forests and Modification 004 to the master Cooperative Law Enforcement Agreement No. 12-LE-11030420-001 to provide law enforcement in the amount of \$60,000 from 01-01-15 to 12-31-15. **Sheriff's Office**

24. Approve Memorandum of Understanding (MOU) with USDA, Forest Service Apache Sitgreaves, Coconino, Kaibab, and Prescott National Forest, Agreement number 15-MU-11030700-002 to provide an understanding of the working relationship with the Coconino County Sheriff's Office in relation to search and rescue, from date of last signature through 01-31-20. **Sheriff's Office**
25. Approve the budget adjustment and Resolution 2015 -11 for the Coconino County Title III Consortium grant in the amount of \$28,936.63 from the Arizona Department of Education to provide funding for supplemental programs for English Language Learners at Grand Canyon Schools, Peak Charter School, Williams Unified School District and Sanders Unified School District. **Superintendent of Schools**
26. Approve an Amendment to an Intergovernmental Agreement dated February, 10, 2014, by and between the Arizona Supreme Court through the Administrative Office of Courts (AOC), the Coconino County Board of Supervisors through the County School Superintendent, and the Coconino County Superior Court through the Juvenile Court to provide Title funds for supplemental education programs at the Juvenile Detention Center in the amount of \$33,835.20. **Superintendent of Schools**

Public Health Services District Consent Agenda

27. Adopt Resolution CCPHSD 2015-01 allowing Coconino County Public Health Services District (CCPHSD) Chief Health Officer to submit all CCPHSD-related grant application documents and conduct all CCPHSD-related negotiations with the Arizona Governor's Office of Highway Safety (GOHS) for the period March 1, 2015 to September 30, 2015. **Public Health Services District**

Board of Supervisors Executive Session/Action Items

28. Discussion and consultation with attorney regarding ongoing litigation, including CV2012-00366 and 1 CA CV 13-0545 (*Ponderosa Fire District et al. v. Coconino County et al.*). Per ARS §38-431.03(A)(3) and §38-431.03(A)(4), the Board may vote to enter executive session. **County Attorney**
29. Discussion and consultation with attorneys for legal advice concerning the scope of ARS §11-801 et. seq., and Coconino County Ord. No. 81-01 (as amended) with regard to regulation of residential land uses. Per ARS §38-431.03(A)(3), the Board may vote to enter executive session. **County Attorney**

The Board will resolve as the Flood Control District Board of Directors

30. Flood Control District of Coconino County, a political subdivision of the State of Arizona, Plaintiff v. Patricia A. Proia, Leonard I. Korman, and JP Morgan Chase Bank, N.A., *et al.*, Defendants. Per ARS §38-431.03(A)(4), the Board may vote to enter executive session. **Public Works**

Board of Supervisors Action Items Continued - 1:15 p.m.

31. Approve Resolution 2015-12 authorizing the issuance of one or more series of the Industrial Development Authority of Coconino County, Arizona, tax-exempt and/or taxable education revenue bonds (Mountain School Refunding Project), Series 2015, in an aggregate principal amount of not to exceed \$2,500,000 to refinance existing indebtedness of Mountain School, Inc. **County Attorney**

WORK SESSION - Immediately following

- A. Receive, consider and discuss information from staff regarding a proposed Oversize Overweight Vehicle Ordinance, and receive Board direction on next steps. **Public Works**
- B. Discuss modifications to the proposed vacation rental ordinance suggested by the Planning and Zoning Commission and the Coconino County Attorney's Office. **Community Development**
- C. Local procurement update and discussion. **Finance**
- D. Roundtable: To be discussed (Pursuant to A.R.S. § 38-431.02H – These matters will not be acted upon):
- Planning Calendar for 2015
 - Future Agenda Items
 - State and Federal Legislation
 - County Supervisors Association (CSA) Update
 - National Association of Counties (NACo) Update
 - County Manager's Report
 - Chair's Report
 - Reports from Supervisors - (Update on new projects, district budgets, requests for services & initiatives)
 - District 1 – Supervisor Art Babbott
 - District 2 – Supervisor Elizabeth Archuleta
 - District 3 – Supervisor Matt Ryan
 - District 4 – Supervisor Mandy Metzger
 - District 5 – Supervisor Lena Fowler

Adjourn

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administrative Center, 219 East Cherry Avenue, Flagstaff, Arizona, on this date: _____ at _____ am / pm in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of February, 2015.

Wendy Escoffier
Clerk of the Board